EC Plating, Inc.	Document Number:	SQR-001
Supplier Quality Requirements	Revision:	Α

A. VERIFICATION REQUIREMENTS

Supplier must provide adequate inspection/verification and required documentation to demonstrate that the product supplied is in full compliance with the purchase order requirements. Special requirements shall be noted on purchase order. Compliance with these requirements is subject to audit by EC Plating, Inc.

The supplier shall flow down to sub-tier suppliers the applicable requirements in the purchasing documents, including key characteristics where required.

Additionally, the supplier shall comply with special processor requirements when imposed (e.g. NADCAP, AMS, ASTM, MIL, Customer Apporvals, etc...).

B. CERTIFICATE OF COMPLIANCE AND TEST REPORTS

EC Plating, Inc. Requires a Certificate of Compliance (C of C) for all purchased products. Subject to Purchase Order requirements, additional test reports may be required. These reports must contain the test/inspection identifier of the individual performing the task or the title of the authorized representative of the supplier certifying the accuracy the test.

Chemical suppliers are required to supply COA's for each shipment of product.

C. SUPPLIER NON-CONFORMING PRODUCT

The supplier shall notify EC Plating, Inc. of non-conforming material. Requests for any departures from drawings, specifications, or other purchase order requirements must be submitted for consideration by EC Plating, Inc. in writing. EC Plating, Inc. will in turn either approve or deny approval of the request in writing. Non-conforming material may NOT be shipped to EC Plating, Inc. without such written approval. Non-conforming material shipped on an approved non-conformance must be accompanied by a copy of the signed EC Plating, Inc. approval document.

D. RECORD RETENTION

The Supplier shall maintain adequate records of all aspects of the fulfillment of the purchase order for a period no less than five (5) years from the closing of the purchase order unless stated otherwise on the purchase order.

E. REVISION CONTROL

The Supplier shall notify EC Plating, Inc. immediately of any changes to the characteristics or configuration of the product and obtain Purchasing approval prior to supplying product. Changes in processes used to manufacture include process changes, change of suppliers and change of manufacturing facility.

F. RIGHT OF ACCESS

The supplier shall afford EC Plating, Inc., EC Plating, Inc. customers or regulatory agencies the right of entry at the suppliers' premises and the supplier's subcontractor's premises to verify that purchased and subcontracted product conforms to the specified requirements."